

Cherokee County Libraries Board of Trustees

August 10, 2023, 4:00 PM

RT Jones Memorial Library, Board Room
116 Brown Industrial Pkwy, Canton, GA 30114

AGENDA

1. Call to order, Chair
2. Approval of Agenda, Chair
3. Approval of Minutes, Chair
4. Communications
5. Public Input
6. Friends of the Library Report
7. Finance Report, Finance Manager
8. Branch Activities Report, Branch Manager
9. Director Report, Executive Director
10. Chairman's Report, Chair
 - a. Committee Assignments
 - b. Next meeting will be October 12, 2023, 4:00pm, at Rose Creek Public Library
11. Committee Reports
12. Old Business
13. New Business
 - a. Personnel Actions Report
Consider approving the personnel actions report as presented.
 - b. Budget Adjustment
Consider approving the budget adjustments as presented.
 - c. Fine and Fee Approval
Consider approving the fine and fee schedule as presented.
 - d. Policy Revision - Public Service Policy INF-2 Interlibrary Loan
Consider approving the recommended changes to the Interlibrary Loan policy.
 - e. Policy Revision - Public Service Policy FAC-3 - Community Use of Library Spaces
Consider approving the recommended changes to the Community Use of Library Spaces policy.
 - f. Policy Revision - Public Service Policy FAC-10 Equipment Use
Consider approving the recommended changes to the Equipment Use policy.
 - g. New Bank Account Formation
Consider approving the creation of a new bank account to manage the Hubbard funds.
 - h. Space Utilization Study
Consider approving the recommended vendor of a Cherokee County Libraries Master Space Utilization Study.
 - i. Use of Board Fund
Consider approving the use of \$2500 to cover the increase of a vehicle cost.
14. Motion to adjourn, Chair

All meetings are open to the public. Citizens will be asked to sign in and disclose the topic they wish to present to the board. Citizens can speak only on the topics discussed on the sign in sheet. Citizens cannot speak on topics that fall outside of the jurisdiction of the Sequoyah Regional Library Board of Trustees. Citizens may be allowed to speak during the public input portion of the meeting if recognized by the Chairman. Citizens may not participate in board discussion of items on the agenda.